

**TOWN OF DUNDURN
Council Meeting Minutes
December 7, 2009**

A regular meeting of Council for the Town of Dundurn was held on Monday, December 7, 2009 in the Dundurn Town Council Chambers, Dundurn, Saskatchewan commencing at 7:10 p.m. In attendance were Mayor Per Vinding, Councillors Annette Hamilton, Angela Ryde, Nicole Zacharkiw, Jeff Van De Wiele, Mike Malenfant, Karen Bathgate, Administrator Michelle Roepe

CALL TO ORDER

Mayor Per Vinding called the meeting to order at 7:10 p.m.

AGENDA

- 442/2009 Hamilton/Zacharkiw:** THAT the agenda for the December 7, 2009 regular meeting of Council for the Town of Dundurn be adopted as amended.
CARRIED

MINUTES

- 443/2009 Bathgate/Van De Wiele:** THAT the minutes of the Regular Meeting of Council on November 16, 2009 be adopted as presented.
CARRIED

PAYMENT OF ACCOUNTS & FINANCIAL STATEMENTS

- 444/2009 Hamilton/Zacharkiw:** THAT the list of accounts for approval, CH #4266-4301 as attached totaling \$32101.16 be approved for payment be approved, attached hereto and forming part of these minutes.
CARRIED

ADVERTISEMENT FOR ADMIN ASST JOB

- 445/2009 Van De Wiele/Ryde:** THAT the Administrator advertise for the job of Administrative Assistant on the HRDC, SUMA, UMAAS websites, Saskatoon Business College and Kijiji.
CARRIED

COMMITTEE REPORTS

- 446/2009 Van De Wiele/Bathgate:** THAT the Committee Reports be accepted as presented.
CARRIED

SEWER LIFT STATION HOUSING

- 447/2009 Hamilton/Bathgate:** THAT the Town of Dundurn authorize Municipal Utilities Central to replace the housing on the sewage pump at a cost of \$2850 plus GST.
CARRIED

FOREMAN'S REPORT

448/2009 Van De Wiele/Malenfant: THAT the Foreman's written report be accepted as presented.

CARRIED

**Van De Wiele/Malenfant moved to recess 9pm
Council meeting resumed at 9:10pm**

ADMINISTRATOR'S BANKED TIME

449/2009 Bathgate/Ryde: THAT the Town of Dundurn pay out any of the Administrator's overtime banked up to December 31, 2009 based on the hourly straight time wage of \$23.60/hr.

CARRIED

ADMINISTRATOR'S REPORT

450/2009 Bathgate/Zacharkiw: THAT the Administrator's written report be accepted as presented.

CARRIED

WR3 HOLDINGS ANNEXATION

451/2009 Malenfant/Ryde: THAT the Administrator forward the minutes from the November 21, 2007 meeting to WR3 Holdings showing the resolution made to add their property to the annexation and THAT if the invoice for annexation costs remains unpaid that it be added to their taxes.

CARRIED

SCOTIABANK ON-LINE BANKING

452/2009 Van De Wiele/Malenfant: THAT the Town of Dundurn authorize the Administrator to sign up for the Scotiabank online banking system at \$15/month.

CARRIED

RESIGNATION – JANET PATRY

453/2009 Hamilton/Zacharkiw: THAT the Town of Dundurn accept the resignation of Assistant Administrator Janet Patry and THAT her last day of work be December 31, 2009.

CARRIED

CORRESPONDENCE

454/2009 Hamilton/Bathgate: THAT the correspondence be accepted as listed and presented and THAT it be filed accordingly.

CARRIED

BYLAW 17-2009 PUBLIC DISCLOSURE

455/2009 Ryde/Zacharkiw: THAT Bylaw #17-2009, being a bylaw of the Town of Dundurn for the Disclosure of Holdings by Members of Council, be read a first time.

CARRIED

456/2009 Van De Wiele/Malenfant: THAT Bylaw #17-2009, being a bylaw of the Town of Dundurn for the Disclosure of Holdings by Members of Council, be read a second time.

CARRIED

457/2009 Bathgate/Hamilton: THAT Bylaw #17-2009, be given three readings at this meeting.

CARRIED UNANIMOUSLY

458/2009 Ryde/Zacharkiw: THAT Bylaw #17-2009, being a bylaw of the Town of Dundurn for the Disclosure of Holdings by Members of Council, be read a third time and adopted.

CARRIED

BYLAW 16-2009 PUBLIC DISCLOSURE

459/2009 Hamilton/Ryde: THAT Bylaw #16-2009, being a bylaw of the Town of Dundurn to amend the Water & Sewer Management Bylaw #7-2008, be read a first time.

CARRIED

460/2009 Zacharkiw/Malenfant: THAT Bylaw #16-2009, being a bylaw of the Town of Dundurn to amend the Water & Sewer Management Bylaw #7-2008, be read a second time.

CARRIED

461/2009 Van De Wiele/Bathgate: THAT Bylaw #16-2009, be given three readings at this meeting.

CARRIED UNANIMOUSLY

462/2009 Hamilton/Ryde: THAT Bylaw #16-2009, being a bylaw of the Town of Dundurn to amend the Water & Sewer Management Bylaw #7-2008, be read a third time and adopted.

CARRIED

CHRISTMAS HOURS

463/2009 Hamilton/Ryde: THAT the Town Office close for Christmas Holidays on December 24 – 25, 2009 and January 1, 2010.

CARRIED

LIBRARY REFLOORING

464/2009 Zacharkiw/Van De Wiele: THAT the Town of Dundurn authorize \$2500.00 to reimburse the Library for reflooring.

CARRIED

REECE RYDE MEMORIAL PARK FINALIZED

465/2009 Ryde/Hamilton: THAT the Town Office return any future donations for the Reece Ryde Memorial Park to the donator as the project is now finalized and the park is now owned and ran by the Prairie Spirit School Division.

CARRIED

ALARM SYSTEM FOR TOWN SHOP

466/2009 Bathgate/Zacharkiw: THAT the Town of Dundurn authorize a new alarm system for the Town Shop through ADT at a cost of \$345 for equipment/installation and \$384/year for monitoring.

CARRIED

TRAFFIC SIGNS

467/2009 Hamilton/Ryde: THAT the Town of Dundurn authorize the addition of the "3-Way" sign beneath the existing "Stop" signs on the intersection of 2nd Street and 3rd Avenue.

CARRIED

ADJOURNMENT

468/2009 Hamilton: That this meeting be adjourned at 11:05 p.m.

CARRIED

**PER VINDING,
MAYOR**

**MICHELLE ROEPE,
ADMINISTRATOR**