

**TOWN OF DUNDURN
Council Meeting Minutes
February 9 , 2009**

A Regular meeting of council for the Town of Dundurn was held on Monday, February 9 , 2009 in the Dundurn Town Council Chambers, Dundurn, Saskatchewan commencing at 7:10 p.m. In attendance were Mayor Doug Narraway, Councilors Sharon Miskolczi, Per Vinding, Karen Bathgate, Alex Reid, George Richmond, Annette Hamilton, Acting Administrator Janet Patry and Town Foreman Trevor Richmond.
Absent:

CALL TO ORDER

Mayor Doug Narraway called the meeting to order at 7:10 p.m.

AGENDA

39/2009 Reid/Bathgate: THAT the agenda for the February 9, 2009 Regular meeting of Council for the Town of Dundurn be adopted with changes.
CARRIED

MINUTES

40/2009 Miskolczi/Vinding: THAT the minutes of the Regular Meeting of Council on January 19, 2008 be adopted as presented.
CARRIED

LIST OF ACCOUNTS FOR APPROVAL

41/2009 Miskolczi/Bathgate: THAT the list of accounts for approval, CH #3639-3671, totaling \$20,169.09 be approved for payment, and the Financial Statement for January, 2009 be approved; attached hereto and forming part of these minutes.
CARRIED

COMMITTEE REPORTS

42/2009 Vinding/Reid: THAT committee reports be accepted as presented.
CARRIED

DELEGATION: LORETTA JANZEN, PAUL JANZEN AND GLEN CLINE ATTENDED COUNCIL AT 7:20 P.M. TO DISCUSS THE AGREEMENT WITH JANZENS TO RELEASE THE LAGOON ONTO THEIR MARSH PROPERTY. IT WAS DECIDED TO SET UP A MEETING TO DISCUSS WHAT THE TOWN CAN DO TO LESSEN THE IMPACT ON SENSITIVE LANDS.

ALSO DISCUSSED WAS THE ISSUE OF QUADS AND SNOWMOBILES DRIVING ON PRIVATE LAND IN THE BRIGHTWATER CONSERVATION & DEVELOPMENT AREA. PARTIES INVOLVED WILL DISCUSS THE PROBLEM WITH THE R.C.M.P.

FOREMAN'S REPORT

43/2009 Bathgate/Hamilton: THAT the Foreman's verbal report be accepted as presented.

CARRIED

ADMINISTRATOR'S REPORT

44/2009 Richmond/Bathgate: THAT the Administrator's verbal report be accepted as presented.

CARRIED

CANADA SUMMER JOBS

45/2009 Bathgate/Miskolczi: THAT we apply for two (2) full-time students under the Canada Summer Jobs initiative.

CARRIED

GAS TAX FUNDING AGREEMENT

46/2009 Reid/Hamilton: THAT we sign the agreement for the Federal Transfer of Gas Tax Funding to receive funding for 2005-06, 2006-07, 2007-08, 2008-09 in the amount of \$92,736.71.

CARRIED

MUNICIPAL ECONOMIC ENHANCEMENT PROGRAM

47/2009 Miskolczi/Hamilton: THAT we submit an infrastructure plan to Municipal Affairs to apply for the new MEEP funding and that we sign the agreement.

CARRIED

BLACKSTRAP ART'S STUDIO

48/2009 Miskolczi/Bathgate: THAT we donate \$100.00 to the Blackstrap Art's Studio Tour Committee.

CARRIED

SAMA REQUISITION

49/2009 Vinding/Reid: THAT we submit payment of \$5,402.00 for 2009 SAMA Requisition.

CARRIED

CORRESPONDENCE

50/2009 Miskolczi/Bathgate: THAT the correspondence, attached hereto and forming part of these minutes, having been read, be now filed.

CARRIED

WEBSITE HOSTING SERVICES

- 51/2009 Reid/Hamilton:** THAT we contract Black Sun at \$120.00 per year to provide web hosting services for the Town's website.
CARRIED

WEBSITE DEVELOPMENT

- 52/2009 Vinding/Miskolczi:** THAT the Town contact Yas Tech Development to produce a website for a retainer of \$1,000.00 and an additional \$5,000.00 on completion of work. The work is estimated to be completed to take twelve weeks.
CARRIED

COMMUNITY PLANNER & ENGINEER

- 53/2009 Hamilton/Vinding:** THAT we send a letter to the R.M. of Dundurn, Resort Villages of Shields and Thode regarding hiring a community planner and engineer to share services among the local municipal governments.
CARRIED

SUNCORP VALUATIONS AGREEMENT

- 54/2009 Vinding/Reid:** THAT we sign the revision contract with Suncorp Valuations to complete an annual revision of the Valuation Certificate and Valuation Summaries each year for a period of five years.
CARRIED

COMMITTEE OF THE WHOLE

- 55/2009 Miskolczi/Vinding:** THAT this meeting resolve itself into committee of the Whole and that it be considered in private session. (10:17 pm)
CARRIED

- 56/2009 Miskolczi/Reid:** THAT the committee rise from private session and report. (10:43 pm)
CARRIED

CHANGE OF POSITION FOR JANET PATRY

- 57/2009 Bathgate/Richmond:** THAT we terminate Janet Patry's contract as Acting Administrator and hire her as permanent Co-Administrator, and that we waive the probationary period.
CARRIED

SALARY AND WAGE INCREASES FOR 2009

- 58/2009 Miskolczi/Reid:** THAT we increase Janet Patry's salary by 5% effective January 1, 2009.
CARRIED

George Richmond declared a pecuniary interest in the following matter and left the Council Chambers.

59/2009 Vinding/Bathgate: THAT we increase Trevor Richmond's salary by 6% effective January 1, 2009.

CARRIED

George Richmond returned to the meeting.

60/2009 Richmond/Reid: THAT we increase Sam Culp's wage by 3% effective January 1, 2009.

CARRIED

61/2009 Reid/Vinding: THAT we increase Michelle Roepe's salary by 3% effective January 1, 2009.

CARRIED

PROCEED TO DRAFT AMENDMENT OF ZONING BYLAW

62/2009 Hamilton/Reid: THAT we authorize the Administrator to proceed with preparing a draft bylaw and notices to amend the Zoning Bylaw to designate Parcel X, G916 as Commercial 2.

CARRIED

ANNEXATION OF NOEL HARDER PROPERTY

63/2009 Vinding/Richmond: THAT we proceed with the process of annexing Pt. SW of 9-33-04 W3M owned by Robin Foga into the Town's boundaries.

CARRIED

LORAAS DISPOSAL CONTRACT

64/2009 Richmond/Hamilton: THAT we sign and renew the contract with Loraas Disposal for our waste disposal.

CARRIED

ISC TRAINING WORKSHOP

65/2009 Bathgate/Reid: THAT Janet Patry attend ISC training workshops in Saskatoon on February 18 & 19, 2009 and that her costs be reimbursed.

CARRIED

TOWN LOGO & FLAG

66/2009 Vinding/Bathgate: THAT the Town of Dundurn have a competition to design a new Town logo and a new flag. The competition will have three divisions for each event. Division 1 of each event will be for children 10 years of age and younger. Division 2 of each event will be for ages between 11 and 18 years of age. Division 3 will be unrestricted. The best designs for each competition in Division 1 will be awarded \$250.00. Division 2 the best designs will receive \$500.00. In division 3 the best designs will receive \$2,000.00. The best overall design for a new logo and new flag will be produced and used by the Town of Dundurn.

CARRIED

DEVELOPMENT PERMIT

67/2009 Miskolczi/Bathgate: THAT the application for Development Permit submitted by W.R. Three Holdings (Mountainview Food & Fuel) be approved subject to the Building Inspector's approval.

CARRIED

ADJOURNMENT

68/2009 Vinding: That this meeting be adjourned at 11:10 p.m.

CARRIED

**DOUG NARRAWAY,
MAYOR**

**JANET E. PATRY,
ACTING ADMINISTRATOR**