

**TOWN OF DUNDURN  
Council Meeting Minutes  
November 8, 2011**

A regular meeting of Council for the Town of Dundurn was held on Tuesday, November 8, 2011 in the Dundurn Town Council Chambers, Dundurn, Saskatchewan commencing at 7:00 p.m.

**PRESENT**

Mayor Per Vinding	Councillor Tony Kuchapski
Councillor Annette Hamilton	Councillor Amber Rees
Councillor Darren Hamilton	Councillor Melva Richmond
Councillor Richard MacInnis	Administrator Michelle Roepe

**CALL TO ORDER**

Mayor Per Vinding called the meeting to order at 7:00 p.m.

**AGENDA**

**396/2011**      **Hamilton D./Richmond.:** THAT the agenda for the November 8, 2011 regular meeting of Council for the Town of Dundurn be adopted as amended.  
**CARRIED**

**RESCIND RESOLUTION 394/2011**

**397/2011**      **Hamilton A./MacInnis:** THAT Council of the Town of Dundurn rescind resolution 394/2011 that states "THAT the Town of Dundurn donate set #2 of the Dundurn Commemorative plates and 2 SaskTel blankets as silent auction items for the Fireman's Ball."  
**CARRIED**

**MINUTES**

**398/2011**      **Hamilton A/MacInnis:** THAT the minutes for the regular meeting of Council held on October 3, 2011 be accepted as amended.  
**CARRIED**

**ACCOUNTS PAYABLE**

**399/2011**      **Hamilton A./MacInnis:** THAT the Town of Dundurn approve accounts for payment Ch#5427-5492 and online payments totaling \$268447.93 as presented.  
**CARRIED**

**FINANCIAL STATEMENT**

**400/2011**      **Hamilton A./MacInnis:** THAT the Town of Dundurn approve the financial statement as presented.  
**CARRIED**

**FOREMAN'S REPORT**

**401/2011**      **Hamilton D./Rees:** THAT the Foreman's written report be accepted as presented and form a part of these minutes.  
**CARRIED**

## DELEGATION

### 7:45PM – MAUREEN APPLIN – MID-SASK ENTERPRISE REGION

Ms. Applin made a presentation on Mid Sask what they do and what they can accomplish for us. Spoke in regards to the Business Retention & Expansion project. They would like us to get the word out to local businesses. They are covering the costs on their own. They are asking that we send out the letter attached on our letterhead to our local businesses. They would also provide an article for the newsletter. Can add local questions to the survey.

They have also set up an e-business chamber of commerce. There is a group benefit plan that small business can join.

They are also currently in need of a board member from the Dundurn region.

## RECESS

**402/2011 Hamilton A/MacInnis:** THAT this meeting resolve itself into recess at 8:20pm  
**CARRIED**

**403/2011 Hamilton A/Kuchapski:** THAT this meeting resume regular proceedings at 8:23pm  
**CARRIED**

## DELEGATION

### 8:25PM – TIM LEDDING – BULLEE CONSULTING LTD.

Mr. Ledding let Council know that the Water Treatment Plant plans are ready. He needed to know if Council wished to do public tender or invite tender. There is an immediate savings of \$1000 if we do invite tender. Invite tender looking at approximately 5 companies. We could close the tender by the 1<sup>st</sup> week of December.

## WATER TREATMENT PLANT TENDER

**404/2011 MacInnis/Rees:** THAT Council authorize Bullee Consulting to do an invite tender for the upgrades to the Water Treatment Plant and that the tender close the first week of December.  
**CARRIED**

## RECESS

**405/2011 Hamilton A/MacInnis:** THAT this meeting resolve itself into recess at 8:40pm  
**CARRIED**

**406/2011 Rees/Hamilton D.:** THAT this meeting resume regular proceedings at 8:45pm  
**CARRIED**

## LOT 21, BLOCK 4, PLAN C4769

**407/2011 Kuchapski/MacInnis:** THAT the Town of Dundurn agree to sell Lot 21, Block 4, Plan C4769 to Michael Abraha and Agata Czajkowski at a cost of \$12,000 and THAT the \$4,200 deposit received shall be applied against the purchase price and THAT any legal fees acquired to rewrite the contract be the sole responsibility of the purchaser.  
**CARRIED**

## **BILLING THE INFRASTRUCTURE**

**408/2011**      **Rees/Richmond:** THAT the Town of Dundurn authorize the Administration staff to bill out the full infrastructure levy to those that indicated they were going to pay by December 31, 2011 on the December 1, 2011 water bill and THAT any adjustments needed be made accordingly.

**CARRIED**

## **FIRE HALL ADDITION**

**409/2011**      **Rees/MacInnis:** THAT the Town of Dundurn authorize the use of the land located at Parcel G, Plan CY4036 for a location for the Fire Hall addition.

**CARRIED**

## **DELIVERY SLIPS**

**410/2011**      **Rees/Hamilton D.:** THAT the Maintenance Staff have customers sign delivery slips/work orders for any custom work that is done and THAT these slips are then turned in to the Town Office for invoicing.

**CARRIED**

## **TOWN TRUCK USE**

**411/2011**      **Rees/Kuchapski:** THAT the price for hauling done by our town truck be increased to \$100/load effective January 1, 2012.

**CARRIED**

## **ADMINISTRATOR'S REPORT**

**412/2011**      **Hamilton D./Richmond:** THAT the Administrator's written report be accepted as presented and for a part of these minutes.

**CARRIED**

## **ADMINISTRATION MEETING**

**413/2011**      **Richmond/Rees:** THAT the Council of the Town of Dundurn schedule another Administration Committee meeting prior to December 31, 2011 to review the employees.

**CARRIED**

## **NEW FIRE HALL COMMITTEE**

**414/2011**      **MacInnis/Hamilton A.:** THAT the Town of Dundurn appoint Tony Kuchapski and Darren Hamilton to explore costing for a new Fire Hall.

**CARRIED**

## **FIRE HALL RESERVE**

**415/2011**      **Rees/Hamilton D.:** THAT the Town of Dundurn incorporate a reserve fund for the new Fire Hall in the 2012 Budget.

**CARRIED**

## **ROAD RECONSTRUCTION PROJECTS**

**416/2011**      **Rees/Kuchapski:** THAT Councillor MacInnis explore road reconstruction costs for 3<sup>rd</sup> Street from the Tracks to 3<sup>rd</sup> Avenue and Dundurn Avenue from 3<sup>rd</sup> Street to 2<sup>nd</sup> Street.

**CARRIED**

## **RECESS**

**417/2011 Hamilton D/MacInnis:** THAT this meeting move itself into recess at 10:06pm  
**CARRIED**

**418/2011 Hamilton A/Hamilton D:** THAT this meeting resume regular proceedings at 10:11pm.  
**CARRIED**

## **RESTRUCTURING/AMALGAMATION**

**419/2011 MacInnis/Rees:** THAT the Town of Dundurn sends a letter to the RM of Dundurn that we cease talks regarding restructuring/amalgamation until further notice.  
**CARRIED**

## **COUNCIL MEETING SCHEDULE**

**420/2011 Hamilton D/Rees:** THAT the Town of Dundurn return to 2 meetings a month on the first and third Monday starting January 1, 2012.  
**CARRIED**

## **COMMITTEE REPORTS**

**421/2011 Hamilton A/Richmond.:** THAT the Town of Dundurn accept the committee reports as presented and THAT they be filed accordingly.  
**CARRIED**

## **LANDFILL CONTRACT INCREASE**

**422/2011 Hamilton A/Rees:** THAT the Town of Dundurn agree to the cost shared 3% increase in contract wages as per the request of Landfill Operator Floyd Archibald.  
**CARRIED**

## **CORRESPONDENCE**

**423/2011 MacInnis/Rees.:** THAT the correspondence having been reviewed be approved and filed accordingly.  
**CARRIED**

## **ALL-IN-ONE INSPECTIONS MOLD REMEDIATION**

**424/2011 Rees/Richmond.:** THAT the Town of Dundurn contract All-In-One Inspections to perform Mold Remediation Services as outlined in the quote received and THAT the company be allowed to work outside of regular office hours.  
**CARRIED**

## **PERMIT TO ALTER WATERWORKS**

**425/2011 Kuchapski/MacInnis:** THAT the Town of Dundurn approve the permit to alter waterworks as written up by Sask Environment.  
**CARRIED**

**DRWU APPOINTMENT**

**426/2011**      **Kuchapski/Rees:** THAT the Town of Dundurn appoint Per Vinding to sit on the Board of Directors for the Dundurn Rural Water Utility.

**CARRIED**

**427/2011**      **Hamilton D/Rees:** THAT the Town of Dundurn appoint Tony Kuchapski as the alternate for the Board of Directors for the Dundurn Rural Water Utility.

**CARRIED**

**DEVELOPMENT PERMITS**

**428/2011**      **Rees/MacInnis:** THAT the Council of the Town of Dundurn approve the development and building permit for Scot Williams at Lot 17&18, Block 4, Plan 101579913 to build a garage provided it meets all requirements of the building inspector.

**CARRIED**

**429/2011**      **Hamilton D/Rees:** THAT the Council of the Town of Dundurn approve the development and building permit for Gurmukh Singh of Kathy's Restaurant at Lot 1, Block Z, Plan 71-S14991 to renovate existing banquet room into individual hotel rooms once a stamped architectural drawing is delivered to the building inspector and that all other requirements of the building inspector are met.

**CARRIED**

**ADJOURNMENT**

**430/2011**      **Hamilton A:** THAT this meeting adjourn at 10:54 pm.

**CARRIED**

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**MAYOR PER VINDING**

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**ADMINISTRATOR, MICHELLE ROEPE**