

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**June 11, 2018**

**PRESENT**

Mayor Per Vinding

Councillor(s): Melva Richmond, Fred Wilson, Walter Litke, Annette Hamilton.

Staff: Eileen Prosser, (Administrator), Trevor Richmond (Public Works Supervisor)

**ABSENT**

None

**CALL TO ORDER**

Mayor called the meeting to order at 6:06 p.m.

**AGENDA**

**1. WILSON  
LITKE**

RESOLVED that the agenda be adopted as amended.

CARRIED

**MINUTES**

**2. VINDING  
RICHMOND**

RESOLVED that the following meeting minutes be adopted:

- a) May 14, 2018 Regular Meeting Minutes.
- b) May 22, 2018 Public Hearing Minutes.

CARRIED

**3. BUSINESS ARISING FROM THE MINUTES**

None

**4. DELEGATION(S)**

- a) Cindy Hoffman – Hanley EMC to discuss developing a regional Emergency Response Plan in addition to a local plan.
  - Shared Hanley's ERP
  - June 18 @ 6:30 is the first meeting regarding a development of a regional plan and a minimum of 3 members from the community that are interested in the ERP development should attend.

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- b) Carolyn Cartwright representing the new Dundurn Sport Centre steering committee to give an update on upcoming fundraising events, committee members and to confirm the support of council for a new rink in town.
- c) Ryan Bradley, Fire Chief to present an update on the fire department and answer any questions council may have.

**ACCOUNTS PAYABLE**

**5. HAMILTON  
RICHMOND**

RESOLVED that Accounts Payable cheque numbers 8887 to 8934, online payments and payroll totaling \$144,926.81 is approved for payment.

CARRIED

**FINANCIAL REPORTS**

**6. HAMILTON  
WILSON**

RESOLVED that the financial reports are accepted as presented.

CARRIED

**STAFF REPORTS**

**7. WILSON  
RICHMOND**

RESOLVED that the staff reports be acknowledged as presented.

CARRIED

**TREVOR RICHMOND LEFT AT 7:45 PM**

**MEETING BREAK FROM 7:45 TO 7:55 PM**

**COMMITTEE REPORTS**

**8. WILSON  
HAMILTON**

RESOLVED that the committee reports are acknowledged as presented.

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**CORRESPONDENCE**

**9. LITKE  
RICHMOND**

RESOLVED that the following correspondence is acknowledged as presented and filed accordingly:

- Water loss report (963)
- Letter from W. Myers
- Response from Premier Scott Moe regarding invasion zebra mussels
- Gax tax program notice of asset management target dates
- Gov of Sask notice of MRS grant for 2018 \$123,161
- May 28 notice from Taxervice that 4 properties have been served the 6 month notice before PMB

CARRIED

**NEW SPORTS CENTRE RESERVE**

**10. WILSON  
LITKE**

RESOLVED that Administration transfers the annual \$5,000 from the operating bank to the future sports centre reserve bank to continue to build start up funding.

CARRIED

**ORDER TO REMEDY**

**11. HAMILTON  
LITKE**

RESOLVED that all nuisance properties as presented by Administration be issued an order to remedy.

CARRIED

**DONATION TO PARCS**

**12. HAMILTON  
RICHMOND**

RESOLVED that the Town donates \$100 to the PARCS task force against Zebra Mussels

CARRIED

**NUISANCE PROPERTY STORAGE CHARGE**

**13. VINDING  
HAMILTON**

RESOLVED that the fee to store nuisance property items for 30 days before they are disposed of is \$50.

CARRIED

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**PROPERTY TAX INCENTIVE**

**14. LITKE  
HAMILTON**

RESOLVED that a 40% property tax reduction incentive is approved for Lot 11, Block 27, Plan 102226003 for the levy years of 2019, 2020, 2021.

CARRIED

**ASSET MANAGEMENT POLICY 850-1**

**15. WILSON  
RICHMOND**

RESOLVED that Asset Management Policy 850-1, being a living document to be reviewed and amended as required or by June of 2022, is approved as presented.

CARRIED

**SUMMER STUDENT**

**16. LITKE  
RICHMOND**

RESOLVED that two summer students are hired for seasonal help and that Administration meets with Public Works Services to determine priorities.

CARRIED

**RINK 2018 BUDGET**

**17. LITKE  
WILSON**

RESOLVED that the 2018 Rink Committee budget is approved as presented.

CARRIED

**NEW SPORTS CENTRE RESERVE FUNDS**

**18. LITKE  
RICHMOND**

RESOLVED that the Steering Committee for the new Dundurn Sports Centre is approved to charge expenditures to the reserve funds account through the town until their non-profit corporation is set up.

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**FIRE WORKS**

**19. VINDING  
HAMILTON**

RESOLVED that Administration send a notice to the property owner in violation of the Noise Bylaw to immediately cease in the lighting of fireworks on their property.

CARRIED

**UTILITY INVOICE 30 DAYS PAST DUE NOTICE**

**20. WILSON  
HAMILTON**

RESOLVED that the 30-day notice of an outstanding utility account is no longer mailed and is replaced with a stamped notice of arrears on the utility invoice.

CARRIED

**DEVELOPMENT APPLICATIONS**

**21. VINDING  
HAMILTON**

RESOLVED that we acknowledge approved development application 2018-07R to construct a detached garage.

CARRIED

**BYLAW 2018-04**

**22. WILSON  
RICHMOND**

WHEREAS Bylaw 2018-04 is a bylaw to regulate and control the water and sewer system;  
THEREFORE BE IT RESOLVED that Bylaw 2018-04 be introduced and read the first time.

CARRIED

**BYLAW 2018-04**

**23. LITKE  
RICHMOND**

RESOLVED that Bylaw 2018-04 be read the second time.

CARRIED

**24. HAMILTON  
WILSON**

RESOLVED that Bylaw 2018-04 be given three readings at this meeting.

UNANIMOUS

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25. **LITKE**  
**HAMILTON**

RESOLVED that Bylaw 2018-04 be read the third time and be adopted.

CARRIED

**BYLAW 2018-05**

26. **HAMILTON**  
**LITKE**

WHEREAS Bylaw 2018-05 is a bylaw to set the 2018 Mill Rate, Minimum and Base tax;  
THEREFORE BE IT RESOLVED that Bylaw 2018-05 be introduced and read the first time.

CARRIED

**BYLAW 2018-05**

27. **WILSON**  
**HAMILTON**

RESOLVED that Bylaw 2018-05 be read the second time.

CARRIED

28. **RICHMOND**  
**LITKE**

RESOLVED that Bylaw 2018-05 be given three readings at this meeting.

UNANIMOUS

29. **VINDING**  
**LITKE**

RESOLVED that Bylaw 2018-05 be read the third time and be adopted.

CARRIED

**BYLAW 2018-06**

30. **HAMILTON**  
**LITKE**

WHEREAS Bylaw 2018-06 is a bylaw to establish committees;  
THEREFORE BE IT RESOLVED that Bylaw 2018-06 be introduced and read the first time.

CARRIED

**BYLAW 2018-06**

31. **WILSON**  
**HAMILTON**

RESOLVED that Bylaw 2018-06 be read the second time.

CARRIED

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**32. LITKE**  
**RICHMOND**

RESOLVED that Bylaw 2018-06 be given three readings at this meeting.

UNANIMOUS

**33. VINDING**  
**HAMILTON**

RESOLVED that Bylaw 2018-06 be read the third time and be adopted.

CARRIED

**ADJOURNMENT**

**34. HAMILTON**

RESOLVED that this meeting adjourns at 9:10 p.m.

CARRIED

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Per Vinding, Mayor

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Eileen Prosser, Administrator