

TOWN OF DUNDURN
Minutes of the Regular Meeting of Council
held in Council Chambers of the Municipal Office in Dundurn, SK. on
May 14, 2018

PRESENT

Mayor Per Vinding
Councillor(s): Fred Wilson, Walter Litke, Annette Hamilton.

Staff: Eileen Prosser, (Administrator), Trevor Richmond (Public Works Supervisor)

ABSENT

Councillor Melva Richmond

CALL TO ORDER

Mayor called the meeting to order at 6:05 p.m.

AGENDA

**1. LITKE
HAMILTON**

RESOLVED that the agenda be adopted.

CARRIED

MINUTES

**2. VINDING
HAMILTON**

RESOLVED that the following meeting minutes be adopted:

- a) April 9, 2018 Regular Meeting minutes.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

None

4. DELEGATION(S)

- a) Terry Block from Corix to talk about the Badger water metres and reading system.
 - Reader is not compatible with current metres.
 - Offers real time reading of metres daily from office or cell phone app.
 - Customer will also be able to read their own metres from the app to analyze water usage or potential leaks.

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- \$108,645.40 exc taxes for whole system and replacement metres or replace metres as required and purchase reading software at \$3,930.00 special offer.
 - Munisoft is currently creating an interface that will work with Badger for billing purposes.
- b) Art Schroeder to readdress pedestrian safety on Railway St.
- Spoke to council at Sept. 2017 meeting and had the impression that at least a digital speed sign would be purchased for use.
 - Council originally declined to purchase a speed sign, however a pathway quote came in at \$80,000 so will reconsider a digital speed sign to see if it helps to alleviate safety concerns.

ACCOUNTS PAYABLE

**5. LITKE
WILSON**

RESOLVED that Accounts Payable cheque numbers 8821 to 8886, online payments and payroll totaling \$101,002.89 is approved for payment.

CARRIED

FINANCIAL REPORTS

**6. HAMILTON
LITKE**

RESOLVED that the financial reports are accepted as presented.

CARRIED

PARK CLEAN UP

**7. LITKE
WILSON**

RESOLVED that a \$100.00 gift card is purchased for a citizen for help with park clean up.

CARRIED

RENTAL PROPERTIES

**8. HAMILTON
LITKE**

WHEREAS the Town has continuous delinquent and past due utility accounts from rental properties and;
WHEREAS the Town absorbs the costs to track and ensure effective utility account payment from these accounts with no compensation;
THEREFORE BE IT RESOLVED that a property owner is responsible for all fees levied for town utility and garbage services with respect to rental/revenue properties and must obtain an account in their name for utility and garbage services, and further, that administration review with the town lawyer how the change is to be delivered.

CARRIED

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STAFF REPORTS

**9. HAMILTON
LITKE**

RESOLVED that the staff reports be acknowledged as presented.

CARRIED

TREVOR RICHMOND LEFT AT 8:12 PM

MEETING BREAK FROM 8:12 TO 8:19 PM

COMMITTEE REPORTS

**10. VINDING
WILSON**

RESOLVED that the committee reports are acknowledged as presented.

CARRIED

CORRESPONDENCE

**11. VINDING
LITKE**

RESOLVED that the following correspondence is acknowledged as presented and filed accordingly:

- Water loss report (zero 0)
- DRWU – 2017 Audit
- Response from Minister Gene Makowsky regarding wholesale cannabis letter sent
- SAMA AGM resolution results
- PARCS April 26 meeting update
- Feb 28 2018 CATPC minutes
- Gov of Sask – PTIC
- April 25 Rink Draft Minutes
- April 16 Hall Draft Minutes
- RCMP April 11 Draft meeting minutes (confidential)
- Waterwolf April 23 Draft Minutes, upcoming events & Code of Conduct Policy
- Dundurn Sports Centre April 23 Draft minutes
- RM of Dundurn April 13 letter regarding DAWWU Mediation
- RM of Dundurn April 11 letter regarding Shields/Blackstrap Planning Group
- DAWWU April 30 Draft Minutes
- Gov of Sask 2018 Mill Rates

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DAWWU MEDIATION

**12. WILSON
HAMILTON**

WHEREAS the RM of Dundurn, RV of Shields and RV of Thode have responded to the Town of Dundurn's correspondence by electing to have the town's issues with the DAWWU Board brought to mediation; THEREFORE BE IT RESOLVED that administration forwards a letter to the corporate partners of the DAWWU, to notify them that the town intends to contact the Saskatchewan Municipal Board with an account of our grievances and to request it's mediation services.

CARRIED

DIGITAL SPEED SIGN

**13. HAMILTON
LITKE**

RESOLVED that a portable digital speed sign with data logging is purchased and used to regulate vehicle speeding in problematic areas.

CARRIED

DRWU NEW OFFICE AND SHOP

**14. WILSON
HAMILTON**

RESOLVED that the Town supports in principle the DRWU's proposal to build a new office with a shop in the town upon receipt of all proper development and building applications.

CARRIED

INFRASTRUCTURE LEVY

**15. VINDING
LITKE**

RESOLVED that the request to waive the infrastructure levy for a new service connection at Lot 19-20, Block 03, Plan 47454 is declined.

CARRIED

SASK LOTTERY GRANT FUNDING

**16. WILSON
LITKE**

RESOLVED that the request from the Dundurn Library board for Sask Lottery Grant Funding for \$300.00 is approved.

CARRIED

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SASK LOTTERY GRANT FUNDING

**17. LITKE
HAMILTON**

RESOLVED that the request from the Dundurn School SCC for Sask Lottery Funding for \$4,500.00 is not approved as grant funds have been allocated to another project.

CARRIED

SASK LOTTERY GRANT FUNDING

**18. WILSON
LITKE**

RESOLVED that the request from the Hanley Drama Club for Sask Lottery Funding for \$2,000.00 is not approved as grant funds have been allocated to another project.

CARRIED

ZEBRA MUSSELS

**19. HAMILTON
LITKE**

WHEREAS it is desirable to prevent the contamination and spread of zebra and quagga mussels in Saskatchewan's bodies of water and;

WHEREAS in the summer of 2017, an infected boat was intercepted at Lake Diefenbaker and only by chance was discovered and decontaminated before entry to the lake and;

WHEREAS if Lake Diefenbaker become contaminated it would affect the following:

- The drinking water for more the 50% of the Province's residents,
- Almost 20% of the Province's clean hydro generation,
- The majority of the agriculture irrigators it he Province,
- Downstream recreational users of Buffalo Pound Lake, Last Mountain Land and the Qu'Appelle Lakes and;

WHEREAS current legislation only indicates a fine of \$500.00 for non-compliance on draining, cleaning and drying watercraft and Alberta legislation indicates a fine of \$100,000.00 for non-compliance;

THEREFORE BE IT RESOLVED that to control the contamination of Saskatchewan's lakes by zebra and quagga mussels, that we draft a letter to the Honorable Scott Moe and Honorable Dustin Duncan in support of changing current legislation to equal that of the Province of Alberta.

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WTP SAND FILTERS

**20. WILSON
LITKE**

WHEREAS three sand filters from the water treatment plant were given to the Dundurn Lions Club at their request for a project in April 2015 with the condition that should the project not materialize that they be returned and;

WHEREAS the project has not been finished for three years;

NOW THEREFORE BE IT RESOLVED that the Dundurn Lions Club be notified that the project must be completed by August 1st, 2018 or all filters are to be removed and returned by August 1st, 2018 at the club's cost as per the agreement.

CARRIED

TAX ENFORCEMENT

**21. HAMILTON
WILSON**

RESOLVED that Taxervice, on behalf of the Town of Dundurn, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

Roll 54000: BLK/PAR B-PLAN 47454 EXT 1, Title No. 121110130

Roll 324000: LOT 10-BLK/PAR 10-PLAN 101951401 EXT 0, Title No. 137323920

CARRIED

SASKENERGY MUNICIPAL SURCHARGE

**22. VINDING
LITKE**

WHEREAS the 2018-2019 Provincial Budget announced the decision to restore the SaskEnergy Municipal Surcharge at a rate of 5% and expand it to all urban municipalities;

THEREFORE BE IT RESOLVED that the Town does not opt out of the SaskEnergy Municipal Surcharge program.

CARRIED

INFLATABLE BOUNCE HOUSE

**23. HAMILTON
VINDING**

RESOLVED that the inflatable bounce house is loaned to the Sunshine Meadows June 16, 2018 Family Fun Day organizers.

CARRIED

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BCF AMENDMENT RE: DAWWU

**24. VINDING
HAMILTON**

RESOLVED that a decision for BCF Agreement amendment as prepared by the DAWWU Board is postponed until after the results of mediation as per Resolution 12 of the May 14, 2018 Minutes.

CARRIED

FIRE DEPARTMENT 2018 BUDGET

**25. LITKE
WILSON**

RESOLVED that we approve the 2018 Dundurn Fire Department Budget with the operating levy set at \$57.50 per assessed property owner with no capital levy contribution

CARRIED

TOWN MARKETING CAMPAIGN

**26. LITKE
VINDING**

RESOLVED that the marketing campaign for \$16,660.00 as presented by the Saskatoon Media Group is approved.

CARRIED

EMPTY LOT ASSESSMENTS

**27. HAMILTON
LITKE**

WHEREAS there are several property owners who have separate titled land(s) that abut each other which may or may not have a principle building on the land and;
WHEREAS the municipal assessment agency SAMA, currently assesses the titled land that abut each other as one assessed land value;
THEREFORE BE IT RESOLVED that administration requests SAMA to assess each titled land separately for the 2019 assessment year, excluding the separate titled land where an assessed building may extend across more than one parcel.

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FCM ASSET MANAGEMENT PLAN GRANT FUNDING

**28. VINDING
LITKE**

RESOLVED that the Town of Dundurn directs administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for a Digital Asset Management System (DAM) project. Be it therefore resolved that the Town of Dundurn commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Asset Management Plan and Policy Development
- Data Collection and reporting
- Digitize Asset Information into a GIS Format, and
- Implementation workshops.

Be it further resolved that the Town of Dundurn commits \$10,000 from its budget toward the costs of this initiative.

CARRIED

DEVELOPMENT APPLICATIONS

**29. VINDING
HAMILTON**

RESOLVED that we acknowledge approved development applications 2018-05S for signage and 2018-04C for a storage building.

CARRIED

ADJOURNMENT

30. WILSON

RESOLVED that this meeting adjourns at 10:50 p.m.

CARRIED

Per Vinding, Mayor

Eileen Prosser, Administrator