

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**January 9, 2017**

**PRESENT**

Mayor Per Vinding  
Councillor(s): Walter Litke, Melva Richmond, Fred Wilson

Staff: Eileen Prosser, (Administrator)

**ABSENT**

Councillor: Annette Hamilton. Staff: Trevor Richmond (Public Works Supervisor)

**CALL TO ORDER**

Mayor Vinding called the meeting to order at 6:10 p.m.

**AGENDA**

01.2017 Richmond/Litke – That the agenda be adopted with the following amendments:

- Town social media (Facebook)

CARRIED

**MINUTES**

02.2017 Richmond/Litke - That the following meeting minutes be adopted as amended:

- December 12, 2016 regular meeting minutes.

CARRIED

**DELEGATIONS**

6:15 p.m. Town appointed representative on DRWU Board Michael Kuzma

**MEETING BREAK 7:18 – 7:26 P.M.**

**ACCOUNTS PAYABLE**

03.2017 Vinding/Richmond – That the accounts payable cheque numbers #8047 to #8098, online payments and payroll totaling \$180,546.53 be approved for payment.

CARRIED

**FINANCIAL REPORTS**

04.2017 Wilson/Richmond – That the financial reports be accepted as presented.

CARRIED

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**STAFF REPORTS**

05.2017 Litke/Richmond - That the following staff report be acknowledged as presented:

- Public Works & Utilities written report as submitted by Trevor Richmond
- Administration verbal report as presented by Eileen Prosser

CARRIED

**COMMITTEE REPORTS**

06.2017 Vinding/Wilson – That the following committee reports be acknowledged as presented:

- BEST verbal report as presented by Walter Litke
- Rink/Hall verbal report as presented by Melva Richmond
- Administration/HR committee verbal report as presented by Per Vinding
- DRWU written report as presented by appointed representative Michael Kuzma
- DAWWU written report on WCW conference by Walter Litke
- Protective Services verbal report as presented by Walter Litke
- WaterWolf verbal update presented by Walter Litke

CARRIED

**MEETING BREAK 8:19 – 8:21 P.M.**

**CORRESPONDENCE**

07.2017 Vinding/Richmond – That the following correspondence is acknowledged as presented and filed accordingly:

- 11.1) Water loss report (859 cu)
- 11.2) Dec 15 bylaw report – revisit previous animal abuse complaint, general patrol
- 11.3) Certificates for Municipal Leadership workshop
- 11.4) Gov of Sask info bulletin – property assessment POV increasing from 70% to 80% taxable
- 11.5) Partners for the Saskatchewan River Basin newsletter
- 11.6) DRWU newsletter
- 11.7) Email from Ben Schwarts regarding the RM blocking access to Blackstrap lake from Evans Rd.
- 11.8) Email from David Holfeld regarding the RM blocking access to Blackstrap lake from Evans Rd.
- 11.9) SAMA AGM
- 11.10) RCMP – Dundurn stats Oct to Dec 2016
- 11.11) Sask. 4-H Foundation – thank you letter for Councils' donation
- 11.12) SUMAssure AGM Feb 5, 2017 Agenda

CARRIED

**WALTER LITKE LEFT MEETING BETWEEN 8:50 - 9:02 P.M. DURING CORRESPONDENCE**

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**2016 WATER QUALITY AND COMPLIANCE REPORT**

08.2017 Litke/Richmond – That we acknowledge the 2016 Annual Notice to Consumers drinking water quality and compliance report from the public works department.

CARRIED

**LAPTOPS**

09.2017 Vinding/Litke – That a laptop computer is purchased for each member of Council up to a maximum of \$850.00.

CARRIED

**DRWU/TOWN PROJECT COST**

10.2017 Vinding/Richmond – That a letter is sent to the DRWU board asking them for the final project cost of the town's portion of the phase 3 water line.

CARRIED

**OUTSTANDING ACCOUNTS**

11.2017 Wilson/Richmond – That outstanding utility and accounts receivable arrears as per the attached Schedule A are transferred to the respective property tax accounts.

CARRIED

12.2017 Vinding/Litke – That outstanding accounts as per schedule A that cannot be transferred to a property tax account be written off to collection.

CARRIED

**COUNCIL REMUNERATION**

13.2017 Wilson/Richmond – That the council remuneration rate and current policy and procedure remain the same.

CARRIED

**SUNSHINE MEADOWS**

14.2017 Vinding/Litke – That we acknowledge receipt of Community Planning's Certificate of Approval for Phase 2 of the Sunshine Meadows Development.

CARRIED

**CRIME REDUCTION COMMITTEE**

15.2017 Vinding/Wilson – That Walter Like submit a written report to the Crime Reduction Committee on behalf of Council as per their request.

CARRIED

**FLOYD ARCHIBALD**

16.2017 Richmond/Litke – That an appreciation gift in the amount of \$100.00 is purchased for Floyd Archibald the former transfer station attendant.

CARRIED

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**DEVELOPMENT APPLICATIONS**

**2016-19 New basement and move in house.**

17.2017 Vinding/Litke – That development application 2016-19 for a house and basement at Lot 20 & 25, Block 5, Plan C4769 & 101580689 is acknowledged as approved.

CARRIED

**BYLAW 2017-01 Loraas Disposal rates**

18.2017 Vinding/Wilson – That Bylaw 2017.01 be introduced and read the first time.

CARRIED

19.2017 Richmond/Vinding - That Bylaw 2017.01 be read the second time.

CARRIED

20.2017 Wilson/Richmond – That Bylaw 2017.01 be given three readings at this meeting.

CARRIED UNANIMOUSLY

21.2017 Vinding/Richmond- That Bylaw 2017.01 be read the third time and be adopted.

CARRIED

**ADJOURNMENT**

22.2017 Litke – That this meeting adjourns at 10:27 p.m.

CARRIED

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**MAYOR PER VINDING**

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**ADMINISTRATOR EILEEN PROSSER**