

TOWN OF DUNDURN
Minutes of the Regular Meeting of Council
held in Council Chambers of the Municipal Office in Dundurn, SK. on
June 9, 2020

PRESENT

Mayor: Per Vinding

Councillor(s): Fred Wilson, Walter Litke, Annette Hamilton (@6.47 pm), Melva Richmond.

Staff: Eileen Prosser, (Administrator), Trevor Richmond (Public Works Superintendent)

ABSENT

None

CALL TO ORDER

Mayor Vinding called the meeting to order at 6:05 p.m.

AGENDA

LITKE

1. RESOLVED that we acknowledge the additions and changes to the agenda:

- a) Add 16.1 In Camera HR matter;
- b) Remove 15.1 -duplicated entry.

CARRIED

MINUTES

2. WILSON

RESOLVED that the following meeting minutes be adopted:

- a) May 11, 2020 Regular Meeting Minutes.

CARRIED

3. **BUSINESS ARISING FROM THE MINUTES**

None

4. **DELEGATION(S)**

None

ACCOUNTS PAYABLE

5. RICHMOND

RESOLVED that Accounts Payable cheque numbers 9809 to 9845, online payments, council remuneration and payroll totaling \$125,738.56 is approved for payment.

CARRIED

FINANCIAL REPORTS

6. RICHMOND

RESOLVED that the financial reports are acknowledged as presented.

CARRIED

COUNCILLOR WILSON LEFT THE MEETING AT 6:50 PM

STAFF REPORT(S)

7. LITKE

RESOLVED that the staff reports be acknowledged as presented.

CARRIED

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COUNCILLOR WILSON RETURNED TO MEETING AT 7:15 PM

TREVOR LEFT MEETING AT 7:20 PM

COMMITTEE REPORTS

8. WILSON
RESOLVED that the committee reports are acknowledged as presented. CARRIED

CORRESPONDENCE

9. HAMILTON
RESOLVED that the following correspondence is acknowledged as presented and filed accordingly:

- a) DRWU 2019 Audit – not copied, emailed out separately.
- b) Park for all Grant application – not approved.

CARRIED

MEEP GRANT PROJECTS

10. WILSON
WHEREAS the following projects are capital improvements according to our municipal capitalization threshold for buildings;
THEREFORE, BE IT RESOLVED that administration applies to use the MEEP grant funding of \$87,818 towards the replacement of windows at the Municipal Town Office and to demo and rebuild the Zamboni/Tractor room at the Dundurn Sports Centre.

CARRIED

DRWU

11. LITKE
WHEREAS the corporate partners have no authority to randomly determine the operations of the Dundurn Rural Water Utility, (DRWU);
THEREFORE, BE IT RESOLVED that the current DRWU corporate bylaw needs to be followed.

CARRIED

LORAAS COMPOST CART CANCELLATION POLICY

12. HAMILTON
RESOLVED that due to administration cost and time, the Loraas compost cart program cannot be cancelled during the season and that the full cost for the 6 months is due and cannot be prorated if cancelled.

CARRIED

DAWWU 2018 & 2019 TCAR RESERVE

13. WILSON
WHEREAS the 2018 & 2019 TCAR reserve has been accrued for the Dundurn and Area Waste Water Utility, (DAWWU), and the DAWWU will not be invoicing for TCAR for 2018 or 2019 due to restructuring and;
WHEREAS the DAWWU has transferred the town lift station and its lagoon force main to town ownership;
THEREFORE, BE IT RESOLVED that the accrued funds of \$12,043.55 and \$15,000.00 are transferred to the town capital reserve for wastewater infrastructure.

CARRIED

REVERSE TAX PROPERTY PENALTY INTEREST

14. HAMILTON
RESOLVED that the January 1, 2020 penalty interest on Roll #468 for \$220.76 is reversed due to an error in invoicing to the mortgage bank and assignment of a new parcel alternate number with SAMA.

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15. **DAWWU OPERATING RESERVE TRANSFER**
WILSON
RESOLVED that council requests that DAWWU resolution 16/19 is rescinded and that the \$6,448.00 transferred from the DAWWU TCAR reserve in order to set the unappropriated surplus at \$30,000 is transferred back to TCAR and the unappropriated surplus is left to build up to the \$30,000 reserve over time with no cash call.
CARRIED
16. **SUMMER STUDENT GRANT**
VINDING
RESOLVED that council contacts our MP Tom Lukiwski to request that our summer student grant application that was declined be reviewed and the matter be brought up to parliament as many municipalities have also not received funding this year which is an abnormal occurrence.
CARRIED
17. **RESCIND RESOLUTION FOR BUILDING INSPECTOR FEE SPLIT**
HAMILTON
RESOLVED that resolution 248.2015 to split the building inspectors permit fee with the town is rescinded.
CARRIED
- MEETING BREAK 9:10 PM TO 9:16 PM**
18. **DEVELOPMENT PERMIT APPLICATION**
HAMILTON
RESOLVED that we acknowledge the following approved development applications:

a.) 2020-01R 215 Barton St. to build a new basement and move in house.
b.) 2020-007DBL 300 First St. Home Based Busines. Lamabe St. demo a garage, permit approved.
c.) 2020-04R 112 Government Rd. attached deck and pergola, permit approved.
CARRIED
19. **DISCRETIONARY DEVELOPMENT PERMIT APPLICATIONS**
HAMILTON
RESOLVED that we approve the following discretionary development application:

a.) 2020-007DBL 300 First St. Home Based Business.
CARRIED
20. **IN CAMERA**
VINDING
RESOLVED that the meeting proceeds in camera at 9:20 p.m. to discuss human resource matters.
CARRIED
21. **OUT OF CAMERA**
VINDING
RESOLVED that the meeting resumes out of camera at 9:32 p.m.
CARRIED

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22. **DFD**
VINDING
RESOLVED that a letter is sent to the DFC requesting that Chief Tom Willms apologizes for accusations against the town administrator. CARRIED
23. **ADJOURNMENT**
WILSON
RESOLVED that this meeting adjourns at 9:30 p.m. CARRIED

Per Vinding, Mayor

Eileen Prosser, Administrator