



Regular Meeting of Council

Tuesday, July 13, 2021

Held at the Council Chambers in the Dundurn, Saskatchewan

- Present:** Mayor Curtis Boyes
Councillor Cody Deringer
Councillor John Gourdeau
Councillor Matt Jurkiewicz
Councillor Andrew Servetnyk
Acting Administrator Richard Beck
Administrative Services Provider Michele Cruise-Pratchler (by telephone)
- Call to Order** Mayor Boyes called the special meeting to order at 6:30pm.
- Agenda** **100/2021** Gourdeau:
"That the agenda be approved as amended."
CARRIED.
- Minutes** **101/2021** Deringer:
"That the time indicated in the Adjournment resolution in the June 8, 2021, minutes be amended to read 1:19am rather than 1:19pm; and
That the minutes of the June 8, 2021, regular meeting and the June 15, 2021, special meeting be accepted as amended and presented."
CARRIED.
- Delegations** Rob Gable joined at 6:33pm to provide an update relating to the Sunshine Meadows development. Mr. Gable excused himself from the meeting at 6:40pm.

Mike Forge and Cory Adam on behalf of Saskatchewan Housing Corporation joined the meeting at 6:41pm to make a presentation relating to Saskatchewan Housing Corporation local housing authority programs as well as to explain the process for re-instatement of a Housing Authority Board in Dundurn. Mr. Forge and Mr. Adam excused themselves from the meeting at 7:07pm.
- Housing Authority Board** **102/2021** Deringer:
"That a Call for Nominations for potential Housing Authority Board members be posted with a nomination deadline of September 30, 2021."
CARRIED.



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Reports

Public Works Manager Trevor Richmond joined the meeting at 7:10pm to present his written report. Mr. Richmond excused himself from the meeting at 7:31pm.

Acting Administrator Richard Beck presented the June, 2021, bank statement for review.

Acting Administrator Richard Beck presented the June, 2021, payments listing for information purposes.

Administrative Services Provider Michele Cruise-Pratchler presented a written Financial Report for the month of June, 2021.

103/2021 Deringer:

"That the June, 2021, financial report, including the Statement of Financial Activities for the months January, 2021; February, 2021; March, 2021; April, 2021; May, 2021; and June, 2021, be accepted as presented by administration."

CARRIED.

Acting Administrator Richard Beck presented a verbal report relating to administration activities.

Councillor Deringer excused himself from the room at 8:14pm.

Signing Authority

104/2021 Jurkiewicz:

"That Council authorize Destiny Evans as a secondary administration signing authority and Cody Deringer as an alternate Council signing authority on all RBC accounts in addition to primary administration signing authority Richard Beck and Council signing authorities Curtis Boyes and Matt Jurkiewicz."

CARRIED.

Councillor Deringer returned to the room at 8:16pm.

Administrative Services Contract

105/2021 Servetnyk:

"That Mayor Boyes and Deputy Mayor Jurkiewicz be given authority to sign an Administrative Services contract with Michele Cruise-Pratchler to provide administrative support to the Town of Dundurn."

CARRIED.

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Reports

106/2021 Gourdeau:

"That the Acting Administrator's written report be accepted as presented."

CARRIED.

Appeal to the Board of Revision

107/2021 Jurkiewicz:

"That the Town of Dundurn file an appeal with the Board of Revision no later than July 28, 2021, regarding errors made in the assessment roll regarding the subdivision of property on the assessment roll alternate number 505065000-01 (Portion of NW 3-33-4- W3) and that the applicable fee of \$ 100.00 per appeal accompany the appeal when it is submitted."

CARRIED.

108/2021 Servetnyk:

"That the Town of Dundurn's administration staff contact the Town's legal counsel at McDougall Gauley LLP immediately and instruct that a letter be forwarded to the legal counsel for 101263890 Saskatchewan Ltd. stating that an appeal has been filed with regard to the unassessed individual subdivided lots within the Sunshine Meadows development for purposes of ensuring that legal compliance with the requirements of *The Education Property Tax Act* are met and to address the Town's legal responsibilities with regard to taxation of the lots in accordance with *The Municipalities Act* following expiration of the servicing agreement dated October 25, 2015 on October 25, 2021, with the understanding that the municipal portion of the 2021 property taxes on all lots remaining in the ownership of 101263890 Saskatchewan Ltd. will be prorated to cover only the period of time between October 26, 2021, through December 31, 2021."

CARRIED.

109/2021 Gourdeau:

"That the Administration Report relating to assessment of lots at Sunshine Meadows be accepted as presented."

CARRIED.



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**Information
Technology
Services**

110/2021 Deringer:

"That the Council of the Town of Dundurn instruct administration to request quotes for the following types of information technology support services:

- 1) Website hosting and as-needed support services;
- 2) Website hosting, as-needed support services, and daily remote backup;
and

- 3) Fully-managed information technology services;

from the following information technology service providers:

- 1) Lexcom Systems Group;
- 2) MicroAge Canada;
- 3) Complete Technologies; and
- 4) Sage Computer Technologies;

with a deadline for receipt of quotes to be July 30, 2021."

CARRIED.

111/2021 Gourdeau:

"That the Administration Report relating to information technology support services be accepted as presented."

CARRIED.

112/2021 Deringer:

"That this meeting recess for 10 minutes."

CARRIED.

9:05pm

Mayor Boyes called the meeting back to order at 9:15pm.

Committee Reports

Councillor Jurkiewicz presented a verbal report relating to Occupational Health and Safety Committee activities.

Tree Removal

113/2021 Jurkiewicz:

"That authorization be provided to Public Works staff to rent a lift for tree removal purposes and that communication be sent to all Town residents in areas where trees will be removed."

CARRIED.

Committee Reports

Mayor Boyes presented a verbal report relating to the Parks and Beautification Committee activities.

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Sign Purchase

114/2021 Boyes:

"That the purchase of a sign for the Labrynth community park be approved in the amount of \$ 75.00."

CARRIED.

Committee Reports

Councillor Servetnyk presented a verbal report relating to Dundurn Rural Water and the Dundurn and Area Wastewater Utility activities.

Councillor Gourdeau presented a verbal report relating to the Dundurn and Area Sports Centre Committee and the Dundurn Fire Commission activities.

115/2021 Servetnyk:

"That all verbal Committee reports be accepted as presented."

CARRIED.

**Dundurn Rural
Water Agreement**

116/2021 Jurkiewicz:

"That the Mayor and Acting Administrator be authorized to sign the Dundurn Rural Water agreement."

CARRIED.

**Canada Day
Grant Funding**

117/2021 Deringer:

"That the Town of Dundurn decline grant funds from Heritage Canada for Canada Day celebrations and that notice be provided to Heritage Canada relating to this decision as soon as possible."

CARRIED.

Closed Session

118/2021 Gourdeau:

"That this meeting move to a closed session for purposes of discussing personnel matters."

CARRIED.

Time: 10:25pm

Richard Beck left the meeting at 10:51pm.

Mayor Boyes called the meeting back to order at 11:36pm.

Recording Secretary

119/2021 Jurkiewicz:

"That Michele Cruise-Pratchler be appointed as recording secretary for the remainder of this meeting."

CARRIED.

Initial

