



## Regular Meeting of Council

Tuesday March 14, 2023 5:30pm

Held in Dundurn Council Chambers 300 Third Ave. Dundurn, Saskatchewan

### Present

Mayor Curtis Boyes  
Deputy Mayor Matt Jurkiewicz  
Councillor Cody Deringer  
Councillor John Gourdeau  
Councillor Clayton Connell  
Chief Administrative Officer Valerie Schlosser  
Administrative Assistant Victoria Olynik

### Absent

### Call to Order

Mayor Boyes presiding, called the regular meeting of Council to order at 5:30pm.

### Agenda

2023-049 / Boyes

THAT the following items be deleted from the agenda as there was no information to be discussed:

Notice of Proclamations   Public Forum   Public Hearing  
Presentations   Recognitions

AND THAT no conflict of interest be noted

AND THAT the agenda be accepted with the following additions:

13.8 Canada Day Celebrations  
5:45pm Delegation Cancelled  
6:00pm Delegation Cancelled

Unanimously Carried

### Minutes

2023-050 / Deringer

THAT minutes from the Regular meeting of Council held February 15, 2023 be APPROVED.

Unanimously Carried

### Public Works Supervisor Report

#### Closed Session

5:47pm-5:53

Mayor Boyes called to move into closed session at 5:47pm as per the *Local Authority Freedom of Information and Protection of Privacy Act III*, for discussion of human resource matters.

Curtis Boyes, Matt Jurkiewicz, Cody Deringer, John Gourdeau, Clayton Connell, Valerie Schlosser, Victoria Olynik and Trevor Richmond in attendance.

Mayor Boyes returned the meeting to OPEN SESSION at 5:53pm.

2023-051 / Gourdeau

THAT the Public Works Supervisor report be accepted as presented.

Unanimously Carried

### Correspondence

2023-052 / Jurkiewicz

THAT the correspondence having been reviewed be filed.

Unanimously Carried

### Accounts for Approval

2023-053 / Gourdeau

THAT the following List of Accounts for Approval be approved as presented:

Town Batch 2023-00013 to 2023-00022    \$ 92,274.60  
Town Batch 2023-00023 to 2023-00024    \$ 3,520.35  
Rink Batch 2023-00005 to 2023-00008    \$ 10,035.23  
Hall Batch 2023-00002 to 2023-00006    \$ 1,291.73

Unanimously Carried

**Financial Reports**

2023-054 / Connell THAT the financial reports for February 2023 be accepted as presented.  
Unanimously Carried

**Policy**

**Reserve and Investment Policy**

2023-055 / Connell THAT the 2022-002 Reserve and Investment Policy amended March 14, 2023 be adopted as presented.  
Unanimously Carried

**Internal Control Policy**

2023-056 / Jurkiewicz THAT the updated 2022-003 Internal Control Policy amended March 14, 2023 be adopted as presented.  
Unanimously Carried

**Bylaw 2023-001 BYLAW 2023-001 ASSESSMENT APPEAL FEE**

2023-057 / Gourdeau THAT Bylaw 2023-001 a Bylaw to establish a fee to appeal assessments be read for the second time.  
Unanimously Carried

2023-058 / Deringer THAT Bylaw 2023-01 a Bylaw to establish a fee to appeal assessments be given three readings and ADOPTED.  
Unanimously Carried

**Bylaw 2023-002 BYLAW 2023-002 UTILITY MANAGEMENT BYLAW**

2023-059 / Connell THAT Bylaw 2023-02 a Bylaw to provide for the management of utility services in the Town of Dundurn be introduced and read for the first time.  
Unanimously Carried

2023-060 / Jurkiewicz THAT Bylaw 2023-002 a Bylaw to provide for the management of utility services in the Town of Dundurn be read for the second time.  
Unanimously Carried

2023-061 / Jurkiewicz THAT Council proceeds with the third reading of Bylaw 2023-002 at this meeting.  
Unanimously Carried

2023-062 / Gourdeau THAT Bylaw 2023-02 a Bylaw to provide for the management of utility services in the Town of Dundurn be given three readings and ADOPTED.  
Unanimously Carried

**Delegation**

6:50pm-7:10pm Marcel Scratton – Saskatoon Off Road

**Bylaw 2023-004 BYLAW 2023-004 COLLECTION AND DISPOSAL OF WASTE OR REFUSE**

2023-063 / Deringer THAT Bylaw 2023-04, a Bylaw to fix rates to be charged for the collection and disposal of wastes or refuse, and to provide for transferring of any unpaid accounts to the tax roll be introduced and read for the first time.  
Unanimously Carried

2023-064/ Gourdeau THAT Bylaw 2023-04, a Bylaw to fix rates to be charged for the collection and disposal of wastes or refuse, and to provide for transferring of any unpaid accounts to the tax roll be read for the second time.  
Unanimously Carried

2023-065 / Gourdeau THAT Council proceeds with the third reading of Bylaw 2023-004 at this meeting.  
Unanimously Carried

2023-066 / Jurkiewicz THAT Bylaw 2023-04, a Bylaw to fix rates to be charged for the collection and disposal of wastes or refuse, and to provide for transferring of any unpaid accounts to the tax roll be given three readings and ADOPTED.  
Unanimously Carried

**Bylaw 2023-005 BYLAW 2023-005 BYLAW ENFORCEMENT OFFICER**

2023-067 / Jurkiewicz THAT Bylaw 2023-05 a Bylaw to appoint Bylaw Enforcement Officers be introduced and read for the first time.  
Unanimously Carried

2023-068/ Gourdeau THAT Bylaw 2023-05 a Bylaw to appoint Bylaw Enforcement Officers be read for the second time.  
Unanimously Carried

2023-069 / Deringer THAT Council proceeds with the third reading of Bylaw 2023-005 at this meeting.  
Unanimously Carried

2023-070 / Connell THAT 2023-05 a Bylaw to appoint Bylaw Enforcement Officers be given three readings and ADOPTED.  
Unanimously Carried

**Bylaw 2023-007 BYLAW 2023-007 ZONING BYLAW**

2023-071 / Jurkiewicz THAT Bylaw 2023-07 a Bylaw to adopt a Zoning Bylaw be introduced and read for the first time.  
Unanimously Carried

**Council Reports**

2023-072 / Gourdeau THAT the reports from Council be accepted as presented.  
Unanimously Carried

**Dundurn Library**

2023-073 / Deringer THAT the Town of Dundurn approve the appointment of Destiny Evans and Kerri Stoppa to the Dundurn Library Board.

Unanimously Carried

2023-074 / Gourdeau THAT the Ice Scheduler report be accepted as presented.

Unanimously Carried

2023-075 / Gourdeau THAT Council approve the Admin report as presented.

Unanimously Carried

2023-076 / Deringer THAT the Town of Dundurn approve the CAO to participate in the Bylaw Drafting Online Course, course fees paid by the Town.

Unanimously Carried

**WaterWolf Budget**

2023-077 / Boyes THAT the 2023 WaterWolf Budget be adopted as presented.

Unanimously Carried

**Commissionaires Contract**

2023-078 / Gourdeau THAT the Commissionaires contract be accepted as presented to retain services for Bylaw Enforcement.

Unanimously Carried

**Building Official**

2023-079 / Jurkiewicz THAT the Town of Dundurn appoint the following building officials with Construction Code Authority:

Inspector Name	Class	Licence #
Ryan Shepherd	BOL-3	BOL360
Chris Gates	BOL-3	BOL105
Karly Heatcoat	BOL-3	BOL421
Raymond Humenny	BOL-1	BOL608
Ben McLeod	BOL-1	BOL758
Jerry Wintonyk	BOL-1	BOL142
Dale Wagner	BOL-3R	BOL379
Dan Knutson	BOL-3	BOL112
Reg Churko	BOL-2	BOL256
Virginia Shepley	BOL-3	BOL517
Janelle Cox	BOL-1	BOL696
Terry Rolleston	BOL-1	BOL089
Kim Pederson	BOL-2R	BOL511
Dwayne Williams	BOL-2	BOL122

Unanimously Carried

**Civic Address**

2023-080 / Deringer

THAT the Town of Dundurn authorize the following Civic Number change for application of new subdivision of lots 12 – 16, BLK 31 Plan 102260003:

- 1-292 Prairie Dawn Drive
- 2-292 Prairie Dawn Drive
- 3-292 Prairie Dawn Drive
- 4-292 Prairie Dawn Drive
- 5-292 Prairie Dawn Drive
- 1-288 Prairie Dawn Drive
- 2-288 Prairie Dawn Drive
- 3-288 Prairie Dawn Drive
- 4-288 Prairie Dawn Drive
- 5-288 Prairie Dawn Drive

As per map attached to and forming part of the minutes.

Unanimously Carried

**Closed Session**

9:35pm to 10:53pm

Mayor Boyes called to move into closed session at 9:35pm as per the *Local Authority Freedom of Information and Protection of Privacy Act III*, for discussion of legal, human resource matters and long-term strategic planning. Curtis Boyes, Matt Jurkiewicz, Cody Deringer, John Gourdeau, Clayton Connell, Valerie Schlosser and Victoria Olynik in attendance.

Mayor Boyes returned the meeting to OPEN SESSION at 10:53pm.

**Budget Meeting**

**Adjourn**

2023-081 / Boyes

THAT the Budget meeting be set for March 22, 2023 at 5:30pm


AND THAT the Public Hearing date for the Zoning Bylaw be set for April 25, 2023 at 5:00pm

AND THAT the next regular meeting date be changed from April 11, 2023 to April 25, 2023 at 5:30pm

AND THAT this meeting be adjourned at 10:53pm.

Unanimously Carried

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Mayor Curtis Boyes or/  
Deputy Mayor Matt Jurkiewicz

  
\_\_\_\_\_  
Chief Administrative Officer  
Valerie Schlosser