

**TOWN OF DUNDURN**  
**BYLAW 2025-04**  
**A BYLAW RESPECTING FIRE PREVENTION**

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The Council of the Town of Dundurn, in the Province of Saskatchewan, enacts as follows:

1. This Bylaw may be cited as the “**Fire Prevention Bylaw**” for the Town of Dundurn.

**2. PURPOSE**

The purpose of this Bylaw is:

- (a) to continue the Volunteer Fire Department as established by the Town;
- (b) to provide for inspection of buildings, structures and premises in relation to fire safety;
- (c) to provide for the prevention and suppression of fires;
- (d) to provide regulations for the storage and handling of flammable liquids, combustible liquids, dangerous goods, hazardous substances and waste dangerous goods;
- (e) to collect the costs and expenses incurred by the Town for providing the Fire Protection and Emergency Services.

**3. DEFINITIONS**

In this Bylaw:

- (a) “**Act**” means *The Fire Safety Act* (Saskatchewan).
- (b) “**Administrator**” means the administrator of the Town.
- (c) “**Approval**” or “**Approved**” means the written approval by the authority having jurisdiction.
- (d) “**Authority having jurisdiction**” shall mean the Town of Dundurn Council.
- (e) “**Emergency**” means a present or imminent situation or condition that requires prompt action or coordination of action to prevent or limit:
  - i. loss of life;
  - ii. harm or damage to the safety, health or welfare of people; or
  - iii. damage to property or the environment.
- (f) “**Fire Chief**” means the Chief of the Volunteer Fire Department appointed by resolution of the Dundurn and District Fire Commission (DFC) and in his/her absence the Deputy Fire Chief or such other designated representative appointed by the Fire Chief.
- (g) “**Fire Inspector**” means the person(s) having jurisdiction appointed by the Town of Dundurn.
- (h) “**Fire Protection and Emergency Services**” shall mean fire suppression, fire prevention, emergency response, motor vehicle collisions, traffic incidents, rescue responses and hazardous material responses both within and outside of the Town’s boundaries.
- (i) “**National Fire Code**” means the National Fire Code of Canada, also referred to as NFCC. No 47667 adopted pursuant to Section 5.
- (j) “**Person**” means an individual or a corporation and includes a partnership, an association or a group of persons acting in concert unless the context explicitly or by necessary implication otherwise requires.
- (k) “**Volunteer Fire Department**” means the volunteer fire department established by the Town by separate bylaw.

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**4. ADMINISTRATION OF THE BYLAW**

The provision of this Bylaw shall be administered and enforced by the Fire Chief and Fire Inspector and shall have all the powers and duties conferred on him by the Act. The Fire Chief is authorized to further delegate any matter delegated to him under this Bylaw

**5. ADOPTION OF THE NATIONAL FIRE CODE OF CANADA**

The National Fire Code, as amended from time to time or any subsequent edition of the National Fire Code as referenced by the Act, is hereby adopted and the same shall be deemed to apply within the Town of Dundurn in the same manner and to the same extent as if set forth in detail in the Bylaw.

**6. FEES FOR FIRE PROTECTION AND EMERGENCY SERVICES**

- (a) The cost of Fire Protection and Emergency Services shall be charged directly to the Person(s) who receive the Fire Protection and Emergency Services in accordance with the rates contained within the Bylaw, which may be revised from time to time.
- (b) The Town is authorized to charge fees for Fire Protection and Emergency Services to SGI at the SGI applicable rate within Town boundaries and outside Town boundaries in regards to Fire Protection and Emergency Services and any other deemed emergency covered by SGI.
- (c) The Town of Dundurn Council may authorize the Administrator to add to the taxes of any property in the Town that is owned by a Person any amount which remains unpaid, at the end of the calendar year or 30 days after such person has been invoiced for the Fire Protection and Emergency Services, whichever is earlier.

**7. AGREEMENT AND REQUESTS FOR EMERGENCY SERVICES**

- (a) The Town may enter into an agreement with any other municipality, municipal government, First Nation, Person or other properly constituted authority, organization or agency for the provision of Fire Protection and Emergency Services on any terms that may be agreed upon, including the setting and payment of fees which shall be determined on a case-by-case basis.
- (b) In the case of an Emergency, the Town may, notwithstanding that there is no agreement in place, provide any Fire Protection and Emergency Services outside the Town if a request is made by any other municipality, municipal government, First Nation, Person or other properly constituted authority, organization or agency, and may charge fees for such Fire Protection and Emergency Services, which shall be invoiced as set out in Section 6 of this Bylaw.

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**8. AUTHORITY TO INSPECT BUILDINGS AND PREMISES**

The Fire Chief or Fire Inspector may, upon complaint of a person interested or without complaint or when the Fire Inspector deems it necessary, inspect all buildings and premises within the Town's jurisdiction, and for that purpose may at all reasonable hours enter into, upon those buildings or premises. No person shall obstruct a Fire Chief or Fire Inspector who is authorized to conduct an inspection

**9. PROVIDING ASSISTANCE AND INFORMATION**

The owner, occupier or lessee of a building or property or any other Person having knowledge of the building shall, upon request, give to the Fire Chief or Fire Inspector, who is carrying out an inspection of the building or property, such assistance or information as the Fire Chief or Fire Inspector may require in carrying out the inspection.

**10. OPEN OUTDOOR FIRES**

- (a) A competent Person must be in charge of the fire while it is burning or smoldering and shall provide that person with efficient equipment in order to prevent the fire from getting beyond control or causing damage or becoming dangerous. The equipment to be used should consist of a garden hose connected to the water supply or a portable fire extinguisher.
- (b) The Fire Chief or Fire Inspector in consultation with the Town of Dundurn shall have all the authority to prohibit any or all open fires when atmospheric conditions or local circumstances make such fires hazardous.
- (c) No permit shall be required to light, ignite, or start or allow or cause to be lighted, ignited or started a charcoal or gas operated barbecue, grill or similar device used to cook food.
- (d) Open-air fires for the purpose of cooking food shall only be permitted in receptacles approved by the Fire Chief or Fire Inspector. Other types of receptacles are prohibited, and their use would be considered a contravention under the provision of the Bylaw, and the offender would be subject to the penalty as laid out in the penalty section of this Bylaw.
- (e) Permitted open air fire pits:
  - i. Open-air fires used for enjoyment or to cook food must be contained in a manufactured non-combustible receptacle constructed of concrete, brick, stones, or sheet metal with a minimum 18-gauge thickness and with a maximum diameter of seventy-five (75) centimeters (29.52"). Permitted fire pits shall not consist of just a pit or hole dug in the ground.

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- ii. The receptacle must be located on private property, a distance of at least three (3) meters (9.8') from any property line, building, or combustible structures or from trees or combustible vegetation that might be situated on the property.
- iii. The receptacle must be covered with a heavy gauge metal screen with opening not exceeding thirteen (13) millimeters (.5").
- iv. The receptacle shall be separated from grass and any other vegetation by a distance of at least forty (40) centimeters (15.7") by means of clean earth, sand, gravel or other non-combustible medium.
- v. The fuel for open-air fires used for cooking may consist only of charcoal briquettes or cut seasoned wood. The burning of the following or any other materials is prohibited:
  - Rubbish
  - Garden refuse or leaves
  - Manure
  - Livestock or animal carcasses
  - Any material classified as a dangerous good and any material w h i c h when burned will generate black smoke or an offensive odor including insulation from electrical coring or equipment, asphalt roofing materials, hydrocarbons plastics, rubber materials, creosote wood or any similar material.
- vi. Open-air fires must be reasonably supervised so as to prevent their spread.
- vii. Open-air fires are not to be set in windy conditions conducive to creating a running fire or a nuisance to another person.
- viii. If smoke from an open-air fire causes an unreasonable interference with the use and enjoyment of another person's property, the fire must be extinguished immediately. Continued offenses of this nature could call for the immediate removal and/or suspension of its use for a period of one calendar year, and the revoking of the permit, at the discretion of the Fire Chief or Fire Inspector.

**11. INCINERATORS**

- (a) Except for approved auxiliary-fuelled incinerators, no incinerator shall be constructed or installed within the corporate limits of the Town of Dundurn.
- (b) Burning barrels or any other similar device used for the burning of any household or yard refuse are prohibited.
- (c) Exterior solid fuel burning Hydronic heating systems shall not be allowed in any residential, commercial, or industrial areas within the limits of the Town of Dundurn.

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**12. BLOCKED ENTRANCES AND EXITS**

Whenever the Fire Inspector finds a church, school, rink, hotel, motel, restaurant, bingo hall or other building used by the public as a resort or place of public assembly that any entrance doors or any emergency exit doors are blocked, barred, bolted, or locked in any manner other than with standard panic hardware or a form of quick acting hardware during the time when the building is being publicly used, he may order the owner, tenant or occupant responsible to immediately remove all such blockages, bars, bolts, padlocks, chains, or other devices so that the door can be readily opened from the interior, and may further take any actions set out in Section 15 herein.

**13. PERSONS PRESENT AT A FIRE**

It shall be the duty of all persons at the fire and who are not part of the Volunteer Fire Department to reasonably assist in suppression if called upon to do so by the Fire Chief. All persons present or assisting in the suppression of a fire shall obey the commands of the Fire Chief.

**14. EMERGENCIES**

If any Emergency arising from a fire hazard or from a risk of explosion causes the Fire Chief to reasonably believe there is a risk of imminent and serious danger to life or property, they may take such steps as they think advisable to remove the hazard or risk, and may instruct the evacuation of any building, structure, premises, or area, and may call upon law enforcement and fire prevention authorities to assist.

**15. CORRECTION OF IMMEDIATE HAZARDS**

Where in the course of an investigation or inspection, the Fire Inspector or Fire Chief is reasonably of the opinion that a condition exists which constitutes an immediate or serious danger to life or property the Fire Chief or Fire Inspector may do any or all of the following:

- (a) use any measures that the Fire Inspector or Fire Chief considers appropriate to remove or lessen the condition;
- (b) evacuate and close the building, structure, or premises and cause it to be boarded up, secured or otherwise remedied to a safe condition to guard against fire or other dangerous risk or accident;
- (c) The costs and expenses in carrying out the actions listed in Sections (a) and (b) shall be a debt owed to the Town, and may be recovered from the owner of the building, structure or premises, and on failure to pay the debt within 30 days, the costs shall be added to the taxes on the property in accordance with Section 36 of the Act and *The Municipalities Act (Saskatchewan)*.



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**16. ORDER TO REMEDY CONTRAVENTION**

(a) When, upon inspection, the Fire Chief finds that any provision of this Bylaw has been contravened or not complied with in full, or in part, or that conditions exist in or upon a building or property to which this Bylaw applies, which in the reasonable opinion of the Fire Chief constitutes a risk to life or property or both, he or she may make such Orders or recommendations as he or she considers necessary to ensure full and proper compliance with this Bylaw and in particular may, without restricting the generality of the foregoing:

- i. make to the owner, occupant, tenant or lessee of the building, premises, structure, or property such recommendations as he or she considers necessary to remedy the contravention, to ensure compliance with this Bylaw, or to cause the removal of the risk; or;
- ii. make such Orders as he or she deems necessary with respect to any of the matters referred to in this Bylaw to enforce compliance with any of the requirements of this Bylaw or which in his or her opinion are necessary to prevent a risk to persons or property.

(b) Where the owner, tenant, occupant, or agent responsible for the building, structure, premises, or property refuses and/or neglects to comply with the order of a Fire Chief, or if the owner, tenant, occupant or agent responsible for the building, structure, premises, or property cannot be located, the Fire Chief may take such action appropriate, without notice and at the expense of the owner, tenant, occupant or agent responsible for the building, structure, premises, or property. Where an Order is carried out by the Fire Chief under Section 16 of this Bylaw, the costs and expenses in carrying out the Order shall be a debt owed to the Town and may be recovered from the owner of the building, structure, premises, or property, and on failure to pay the debt within 30 days, the costs shall be added to the taxes on the property in accordance with Section 36 of the Act and *The Municipalities Act* (Saskatchewan)

**17. CONTRAVENTION OF THIS BYLAW**

Any person found guilty of an infraction of any of the provisions of this Bylaw shall be liable to the penalties in the general penalty bylaw of the Town of Dundurn.

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**18.** This Bylaw shall come into force effective July 1, 2025.

**19.** Bylaw 5-88, a Bylaw Respecting Fire Prevention and Bylaw 9-2007 are hereby repealed.

(Seal)



Matt Jurkiewicz  
Mayor

Valerie Schlosser  
Chief Administrative Officer

Introduced and read a first time on March 18, 2025  
Read a second time on March 18, 2025  
Read a third and final time on April 29, 2025

This photocopy is an exact copy of the  
original document which has not been  
altered in anyway.

Administrator